

Date Received		*For Office Use Only*	
Family ID		PRINCIPAL'S APPROVAL _____	
Registration/Maintenance/Diocesan Tax		Check #	Cash
School Coming From _____	Grade student is applying for _____		

SACRED HEART SCHOOL
APPLICATION FOR KINDERGARTEN AND NEW STUDENTS
2017-2018 SCHOOL YEAR

Child's Social Security Number _____ Date of Application _____

Child's Last Name _____ First Name _____ Middle _____

The Child Lives With

Mr./Mrs. _____ Relationship to Child: _____

Street Address _____ Home Phone Number _____

City/State _____ Zip Code _____ Are parents separated? _____

Race of Child _____ Male or Female (circle one) _____ Date of Birth: _____

Place of Birth _____ Birth Certificate # _____ Religion _____

Baptism Date _____ Church Baptized _____

City/State _____

List names and grades of Brothers/Sisters currently attending Sacred Heart School: _____

Biological Parents Are: Father: Living/Deceased _____ Mother: Living/Deceased _____

Natural Father _____ Natural Mother _____ (include Maiden name)

Father's Address _____ Mother's Address _____

Father's Email Address _____ Mother's Email Address _____

Father's Occupation _____ Mother's Occupation _____

Place of Employment _____ Place of Employment _____

Father's Home Phone # _____ Mother's Home Phone # _____

Father's Work Phone # _____ Mother's Work Phone # _____

Father's Cell Phone # _____ Mother's Cell Phone # _____

Is Father a Graduate of SHS? _____ If so, Class of _____/Yrs. Attended _____

Is Mother a Graduate of SHS? _____ If so, Class of _____/Yrs. Attended _____

Father's Religion _____ Mother's Religion _____

Father's Church Parish _____ Mother's Church Parish _____

To be considered, this registration form must be accompanied by: 1) State of Louisiana Certificate of Immunization which provides necessary proof of up-to-date immunization records, available at the Parish Health Unit and some pediatrician offices. 2) A copy of the child's birth certificate, 3) A copy of the child's social security card and 4) A copy of the child's baptismal certificate.

Tuition must be bank drafted. Falsification of any information on the application could result in expulsion. **Diocesan Tax, Registration and Maintenance fees are non-refundable. No fees are paid until the child is accepted. Registration does not close until the end of day, March 3, 2017. After that time all applicants will be considered and notified of their status by March 13, 2017. Once accepted, the Diocesan Tax, Registration and Maintenance fees are to be paid in full by March 24, 2017.**

Admissions Policy: Sacred Heart School does not discriminate on the basis of religion, race, sex or national origin. Priority in admission is given to children of Sacred Heart graduates, siblings of students and children of the Catholic religion. However, all applications are considered. Sacred Heart School does not discriminate in the administration of educational policies, of scholarships and of athletic and extra-curricular programs.

SACRED HEART SCHOOL
532 E. Main Street (Elementary)
114 Trojan Lane (High School)
Ville Platte, LA 70586

I request that you accept my child as a student of Sacred Heart School. In return for this acceptance, **I agree to the following:**

- To pay the **Diocesan Tax, Registration and Maintenance fees** in full by **March 24, 2017** for my child/children to attend Sacred Heart School. **I understand these fees are non-refundable.**
- To participate in the mandatory parents' Service Hour Program, which requires fifteen (15) work hours per year, per family. **Three (3) hours will be added to the parents' Service Hour Program the years the Trojan Day is scheduled.** I understand that I am responsible for obtaining the available work hours, having the work hour form signed by the appropriate authority and submitting the original form to the respective office during the registration period. If I do not complete these hours, I agree to pay a monetary fee of **\$50.00 per work hour that I have not completed.**
- I understand that I am required to pay **tuition** on the **15th of each month** or **bi-monthly on the 1st and 15th of each month.** I understand that tuition is paid on a twelve-month basis (all twelve months of the year).
(PLEASE NOTE: JUNE is the last month of payment for parents of 12th grade graduates.)
- I understand that if I withdraw my child/children from Sacred Heart School during the school year, extra-curricular fees **will not** be refunded and all remaining book fees must be paid in full. I also understand that if I withdraw my child/children from Sacred Heart School, I must notify the school by the first business day of the month. If I fail to inform the school, I understand that I am responsible for the full month's tuition whether my child/children attend(s) or not.
- I understand that **Tuition** will be **paid in full** through **FACTS by the 15th of each month.** **Incidentals (Book Fees)** will also be **paid in full** through **FACTS by JULY 31, 2017.**
- **I am aware and understand that my child's/children's records will not be released until all financial obligations are satisfied.**
- I understand that all families are required to be a member of the PTC (Parent/Teacher Club) and will participate in all fundraisers including the mandatory **PTC Enhancement Fee of \$55.00** per family per year due with Book Fees.
- I understand that all families will pay a **Booster Athletic Fee of \$55.00** due with Book Fees. This fee will cover all students participating in athletics, as well as all students' entry with student card into **regular** season **home** athletic events at no cost to the student. **(This does not include Jamborees, Play-Off games or Tournaments.)** Adult Season Tickets for all sports are available for purchase through the SHS Booster Club.
- I understand and agree that my child/children and I will read and follow the *Sacred Heart Parent/Student Handbook*. While I understand that it is not possible to address every rule and situation in the *Handbook*, I agree to follow and abide by the policies, procedures and rules of the school set forth by the administration.
- I understand that parents of elementary students are required to attend the mandatory orientation program prior to the beginning of the school year.
- **All parents (K-12) are required to be Safe Environment trained.** Therefore, I agree to complete the Initial/Continuing Safe Environment Training each year prior to volunteering for **any** school function.

(Continued)



DIOCESAN PARENT COOPERATION STATEMENT

An integral part of the educational philosophy of Sacred Heart School is the conviction that the school assists the parents/guardians in carrying out their primary responsibility of providing for the religious and secular education of their children. An ongoing positive working relationship between the parents/guardians and the school is critical to the success of the school and the students. As part of that working relationship, parents/guardians are expected to be involved as much as possible in the educational process, to refrain from conduct which thwarts the orderly administration and operation of the school, to support and participate in school activities, and to provide instruction to and set positive examples for their children both at home and in the community. While Sacred Heart School encourages the constructive exchange of ideas, feedback and suggestions intended to foster the continued growth and improvement of the school, Sacred Heart School is ultimately responsible for the orderly administration and operation of the school, including the policies and procedures implemented to achieve the school's goals. Sacred Heart School reserves the right to terminate the enrollment of any student(s) in the event that it is determined by the school's administration that (1) a positive working relationship between the school and the parents/guardians no longer exists and/or is irreparably damaged or (2) that the parents/guardians have failed to provide the support, assistance and example necessary for the religious and secular education to which each child is entitled. Furthermore, failure on the part of any student and/or parent/guardian to abide by the rules, regulations and policies as outlined in the school handbook may result in termination of the student's enrollment from the school.

Parent/Guardian: _____

Date: _____